

POSITION TITLE: Early childhood intern

DEPARTMENT: Early Learning and Family Services

SUPERVISOR: Iris Anthony

HOURS AND COMMITMENT: 10-20 hours/ week with a 3 month commitment

OUR MISSION: *Our mission: Opportunity Council helps people improve their lives through education, support, and direct assistance while advocating for just and equitable communities.*

PROGRAM SUMMARY:

Gain early childhood education experience in our head start classrooms or other early learning services

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Support one of the following early learning and family services programs:

- Birth to Three Division
 - Early Head Start in Whatcom
 - Early Support for Infants and Toddlers (ESIT) – Local lead Agency for Whatcom and we also have a in-house direct service team of therapists and family resource coordinators
- PreSchool Services Division
 - Head Start and ECEAP
- Quality Child Care Division
 - Early Achievers program
 - Child Care Aware specialized resource and referral services

REQUIREMENTS:

Applicants who will be working in classrooms or directly with kids need to complete fingerprinting and an extensive background check in addition to a TB test. We do not offer reimbursement for the cost of the background check. Please allow for one month for processing the required paperwork before your internship begins

WORKING CONDITIONS:

Work is generally performed in a fast-paced office environment with frequent interruptions. May require travel within the agency's service area for community networking, meetings, outreach and other job-related activities.

BENEFITS:

- Builds valuable experience for certain university majors (Human Services, Psychology, Sociology, etc.)
- Letters of recommendation can be provided after minimum 3 month commitment



APPLICATION DEADLINE: Open until filled. (Early applications are encouraged. We are looking to fill this position as soon as possible.)

TO APPLY: Apply online at <http://www.opcco.org/how-to-help/>, please specify “Early childhood Intern” in the application.