

Position: Maple Alley Inn Volunteer
Department: Community Services
Supervisor: Anne Poulson

Maple Alley Inn is a program of the Opportunity Council that provides free community meals. Maple Alley relies heavily on volunteer support. Volunteers help by doing prep work in the kitchen, serving meals, cleaning up the kitchen and dining area, as well as other tasks as they arise.

Summary of Duties

Volunteers are needed to assist in several aspects of Maple Alley Inn, a volunteer could expect to assist with any of the following positions. Positions are assigned on an as needed basis to ensure clients are served in the most efficient manner possible. Volunteers are especially needed between the hours of 7:00am and 2:30pm for approximately 3.5 hours per shift.

Meal Server

Volunteers in this position will work with two other volunteers to serve food to our clients. Duties include greeting clients and having them sign in, serving a variety of foods, and helping at the end of the day to put away kitchen equipment. Also must work well in a team environment.

Morning Prep

Volunteers in this position will arrive at the beginning of the first shift to sanitize all surfaces and wash vegetables for the vegetable prep team to prepare. Other duties include slicing and buttering bread and helping clean up at the end of the first shift.

Dishwasher

Volunteers in this position will work with two other volunteers to wash the pots, pans, dishes, and silverware dirtied by the meal. Duties include spraying dirty dishes, cleaning dishes with soap and bleach, and putting away clean dishes.

Clean Up

Volunteers in this position will arrive at the end of our second shift to assist in the end of the meal cleaning of the kitchen and dining room. This involves vacuuming the dining area and mopping the kitchen. This volunteer would also assist in putting away kitchen equipment.

Skills & Abilities

The ability to work in a fast-paced dining environment. Walking and standing for up to 3 - 4 hours is required. Basic listening and communication skills, readiness and eagerness to learn and participate, and flexibility are required. Also important to enjoy talking and interacting with our diverse clientele.

A food handler's permit is required for this position.